

Sample Resume – Rehabilitation Major

Jeff Jeffries

200 High Street, Apt. 30
Farmington, ME 04938

207-778-5555
jeff.jeffries@maine.edu
www.linkedin.com/in/jeffjeffries

Education

University of Maine at Farmington (UMF), Farmington, Maine
B.S. Rehabilitation Services with a minor in Psychology, anticipated May 2017
3.32 GPA, Dean's List Recipient
Eligible for MHRT/C Certification upon graduation

Social Service Experience

Direct Service Provider, January 2016 - present
L.E.A.P., Farmington, Maine

- Provide in-home support for teenage clients with intellectual and developmental disabilities
- Support each client's goal of developing life skills and working toward independent living
- Attend weekly clinical counseling meeting to discuss client progress
- Document daily activities with clients and progress toward meeting goals

Practicum Student, September – December, 2015
Care & Comfort, Farmington ME

- Provided in-home support to one child with autism
- Created activities to help with self care
- Transported child to the Health and Fitness Center and worked with him on strength exercises

Customer Service Experience

Waitstaff, The Homestead
Farmington, ME, September 2014-present

- Provide excellent customer service
- Wait tables and fill orders
- Prep salads and help in kitchen when needed

Coaching Experience

Track Coach, Summer 2013
YMCA Youth Track and Field, Camden, Maine

- Taught fundamentals, injury prevention strategies, and team work to children ages 6 to 12
- Communicated informally with parents about their child's progress and behavior
- Organized practices and scrimmages for teams of 12 children

Research Experience

Presented poster at the 2016 UMF Symposium from a research paper titled, "Autism, Asperger's and Theory of Mind." University of Maine at Farmington, Farmington, Maine, May 2016.

Course Highlights

Counseling and the Helping Relationship, Group Process in Human Services, Casework, Abnormal Psychology, Adulthood and Aging, Child and Adolescent Development

Athletic Experience

Captain and three-year member of the UMF varsity women's basketball team.

References

Jewel Jones, Associate Professor of Rehabilitation Services, University of Maine at Farmington
207-778-267 or jewel.jones@maine.edu

Karen Barrett, Associate Professor of Rehabilitation Services, University of Maine at Farmington
207-778-7111 or kbarrett@maine.edu

Laurie Smith, Director at L.E.A.P., 207-778-5555, laurie@leap.org.