

# UMF CAREER SERVICES

## Career Readiness Assessment

The career readiness assessment is designed to help track a student's progression in professional development. Rate each statement on a 1-4 scale, with 1 being strongly disagree and 4 being strongly agree. A section for comments has been provided after each series of questions.

**COLLABORATION** – *Students focus on learning to work with others, communicate ideas effectively, and accept feedback and redirection.*

Student effectively communicates with peers and supervisors.	1	2	3	4
Student accepts criticism.	1	2	3	4
Student works with people who have different ideas and viewpoints.	1	2	3	4
Student compromises effectively.	1	2	3	4
FINAL THOUGHT: Student is a good collaborator.	1	2	3	4

Comments:

**COACHABILITY** – *Students should readily seek, accept, and implement feedback from peers, faculty, advisors, and supervisors.*

Student acts positively on given feedback.	1	2	3	4
Student is willing to learn from both superiors and peers.	1	2	3	4
Student overcomes challenges.	1	2	3	4
Student has shown signs of improvement over time.	1	2	3	4
FINAL THOUGHT: The student demonstrates strong coachability.	1	2	3	4

Comments:

**DRIVE** – *Students with resiliency demonstrate the ability to bounce back when the going gets tough.*

Student shows signs of resilience.	1	2	3	4
Student is quick to bounce back in the face of failure.	1	2	3	4

Student goes above and beyond the bare minimum expectations.	1	2	3	4
FINAL THOUGHT: Student has a clear and strong drive.	1	2	3	4

Comments:

**CURIOSITY** – *Students who are curious learn about their world in an effort to gain global/intercultural fluency. Students who are curious learn about the work in an effort to understand how to better provide services offered in the department.*

Student is comfortable asking questions.	1	2	3	4
Student seeks out opportunities to learn new information.	1	2	3	4
Student is interested in learning for the sake of learning.	1	2	3	4
Student is interested in exploring new ideas.	1	2	3	4
FINAL THOUGHT: Student has a strong curiosity.	1	2	3	4

Comments:

**PROFESSIONALISM** – *Students exhibit strong work ethic, oral and written communication skills, and digital technology competency. Student exhibits appropriate boundaries and understands parameters of confidentiality.*

Student dresses appropriately for the setting.	1	2	3	4
Student has strong oral communication skills.	1	2	3	4
Student has strong written communication skills.	1	2	3	4
Student respects boundaries and confidentiality.	1	2	3	4
FINAL THOUGHT: Student presents in a professional manner.	1	2	3	4

Comments: