

Mantor Library Gift of Materials Form

Thank you for your donation of material to the Mantor Library. Please complete this form and include it with your gift. Your signature is required.

Please print clearly.

Name: _____ **Date:** _____

___ UMF Faculty

Material is relevant to course offered
in _____ (semester/year)

Gift Description:

Format	Number	Format	Number
Hardcover Books		DVDs	
Paperback Books		CDs	
Periodicals			

Acknowledgement: The Library acknowledges each gift with a letter. If acknowledgement is **not** necessary or desired, please indicate so here.

If you request and acknowledgement please provide;

Mailing Address: _____

Phone Number: _____ **Email Address:** _____

I have read the *Mantor Library Gift Policy* and agree that my donation shall be handled according to its stated terms.

Signature: _____

FOR STAFF USE ONLY

Received by: _____ Date: _____

Acknowledgement sent on: _____

08/20/15