

UNIVERSITY OF MAINE FARMINGTON

OUTSIDE SCHOLARSHIP POLICY AND NOTIFICATION FORM

OUTSIDE SCHOLARSHIPS: Outside scholarships include scholarships, waivers, tuition reimbursement or assistance awarded by organizations other than UMF, such as high schools, businesses, Federal or state agencies, private organizations or scholarship foundations. **If you have been awarded any outside scholarships for any semester, please provide the information requested below and return this form to the Financial Aid Office.** Do NOT include awards already listed on your financial aid award notice, such as Federal Pell Grants, Federal Supplemental Grants, University Grants, Presidential Scholarships, UMF Academic Scholarships, Academic Recognition Scholarships, State Grants, Federal Work-Study, Federal Perkins Loans, Educators for Maine Loans or Federal Direct Student Loans.

EFFECT ON AID ALREADY AWARDED: Receipt of an outside scholarship may require an adjustment to your financial aid award. UMF gives students the maximum allowable benefit permitted by federal and state regulations when incorporating outside scholarships into the existing financial aid award. If it is necessary to adjust aid already awarded, UMF will reduce subsidized loans first, work-study second, and grants last. Students are notified of award adjustments with a revised financial aid award notice or an email. Changes can also be viewed on-line in MaineStreet (mainestreet.maine.edu).

PAYMENT OF OUTSIDE SCHOLARSHIPS: Payment of outside scholarships differs between organizations - some send the funds to the student while others send the funds to the University. **Regardless of the method or timing of payment, outside scholarships must be reported to the UMF Financial Aid Office.** Awarding organizations may require a bill, proof of enrollment, or a copy of first semester grade reports prior to paying a scholarship. *It is the student's responsibility to coordinate the information requested by the organization.* Billing statements can be requested from our office. Enrollment verification or grade reports can be arranged upon request through the Records and Registration Office in the Merrill Center.

HOW TO REPORT YOUR OUTSIDE SCHOLARSHIPS: You may use this form to report your outside scholarships and return it to us, OR you may go on-line to your Student Center in MaineStreet and report your outside scholarships there. **Please use only one reporting method. You do not need to do both.**

➔ STUDENT NAME: _____	Student ID: _____	DATE: _____
Student Daytime Phone: _____	Date of Birth: _____	
NAME OF AWARD & AWARING AGENCY ADDRESS & CONTACT	AWARD AMOUNT	
	FALL 2012	SPRING 2013
<i>Use a separate sheet if more space is needed. Remember to update this information if it changes.</i>		

Return original copy (or fax) to:
UMF STUDENT FINANCIAL SERVICES
MERRILL CENTER
UNIVERSITY OF MAINE FARMINGTON
224 MAIN STREET
FARMINGTON, ME 04938

Phone: 207-778-7100
Fax: 207-778-7555
TDD: 207-778-7000
Internet: <http://financialaid.umf.maine.edu>
Email: umfaid@maine.edu