

DIRECT DEPOSIT IS AVAILABLE

You do not need to wait for refund checks to arrive in the mail. You do not need to pick up your refund checks at the Merrill Center. Enrolling in direct deposit will allow us to deposit funds directly to the U.S. bank account of your choice.

In most cases you will receive your refund dollars quicker with the direct deposit option.

To enroll in Direct Deposit follow these steps:

- Have your bank routing number and account number on hand.
- Log into MaineStreet, Student Self Service, Student Center.
- Under the Finances Section choose “Enroll in Direct Deposit”.
- On the next screen click on “Enroll in Direct Deposit”
- You will be taken to a screen to enter your banking information. Complete all areas and click the “Next” button.
- You will get a screen showing that you have successfully added your bank account. **DO NOT STOP HERE.** Click on the “Proceed To Enroll In Direct Deposit” button.
- On the next screen again click the “Proceed To Enroll In Direct Deposit” button.
- Using the drop down menu select the bank account you just entered and click the “Next” button.
- You will be brought to the Direct Deposit Agreement. Please read carefully and check the box indicating you agree. Click the “Submit” button.
- You should receive a “Congratulations” message indicating you have enrolled in direct deposit.